

Board Member Application & Service Agreement

Thank you for considering a leadership role in the DDI story.

This form helps Dorcas Destiny International learn about your interests, experience, relationships, and readiness to serve. Completion does not guarantee appointment; Board members are selected according to DDI's governing documents and Board action.

1. Applicant Information

Full legal name

Preferred name

Home address

City, State, ZIP

Phone

Email

Occupation/Employer

Professional title

☐ Best contact: Phone ☐ Email ☐ Text

2. Interest in Serving

Why are you interested in serving Dorcas Destiny International?

Which aspects of DDI's mission or programs are most meaningful to you?

- ☐ Children ☐ Women ☐ Feeding ☐ Education/Scholarships
☐ Child Sponsorship ☐ Mission Trips ☐ Christian Ministry ☐ BDCH
☐ Fundraising ☐ Operations/Capacity Building ☐ Other: _____

3. Experience, Skills & Relationships

Skills or experience you could contribute:

- ☐ Governance ☐ Fundraising ☐ Finance/Accounting ☐ Legal/Compliance
☐ Marketing ☐ Technology ☐ Education ☐ Child/Family Services
☐ HR ☐ Business/Entrepreneurship ☐ Project Management ☐ Other

Please briefly describe relevant leadership, Board, volunteer, ministry, professional, or community experience.

What personal or professional relationships might help introduce DDI to potential donors, volunteers, churches, businesses, civic organizations, professional resources, or community partners?

You are not expected to guarantee donations or disclose private contact information here. We are asking how you may be willing to open doors and nurture appropriate relationships for DDI.

4. Christian Faith & Ministry Alignment

Please briefly describe your Christian faith and what it means in your daily life.

Current church or faith community

Pastor/ministry leader, if applicable

Please describe your current or recent church, ministry, or Christian service involvement.

- ☐ I can genuinely support DDI's Christian mission, values, and ministry practices.

5. Availability & Participation

- ☐ Able to attend regular Board meetings: Yes ☐ No ☐ Need more information
☐ Able to serve on a committee: Yes ☐ No ☐ Possibly

Areas in which you would be most willing to participate:

- ☐ Fundraising ☐ Events ☐ Donor/Partner Outreach ☐ Governance
☐ Finance ☐ Programs ☐ Mission Trips ☐ Special Projects
☐ Professional Advice ☐ Community Outreach ☐ Other: _____

Are there scheduling, travel, health, employment, or other limitations DDI should consider when discussing your service?

6. Prior DDI Service History

Complete what you know. Approximate dates may be identified as “estimated” and later verified from organizational records.

Original appointment/start date

Exact or estimated?

Current term start date

Current term ending date

Previous Board terms

Previous officer roles

Committee/advisory service

Gaps in service, if any

For DDI use: Information verified by _____ **Date** _____

7. References & Disclosures

Reference 1: Name/Relationship

Phone or email

Reference 2: Name/Relationship

Phone or email

Please answer each question. A “yes” response does not automatically disqualify an applicant; DDI may request additional information when relevant to responsible Board service.

☐ **Yes** ☐ **No** Do you have an actual or potential conflict of interest involving DDI, its leadership, staff, partners, donors, or beneficiaries?

☐ **Yes** ☐ **No** Do you have a personal, romantic, financial, family, employment, or business relationship that could create favoritism, misuse of authority, divided loyalty, or harm to DDI?

☐ **Yes** ☐ **No** Have you ever been removed from a Board, dismissed from a position for misconduct, or found responsible for financial dishonesty, abuse, exploitation, harassment, or a serious breach of trust?

☐ **Yes** ☐ **No** Are you willing to complete a background check if your assigned responsibilities or access to vulnerable individuals require one?

If you answered “yes” to either of the first three questions, please explain on a separate page or discuss it confidentially with the Board Chair.

8. Board Member Service Agreement

If appointed to the Dorcas Destiny International Board of Directors, I agree to:

- Affirm and uphold DDI's identity as a Christian ministry and support its mission of providing tangible support to children and women in Kenya, East Africa.
- Attend and actively participate in Board meetings; review materials; vote thoughtfully; and follow through on accepted assignments.
- Act in DDI's best interests, exercise sound judgment, and promptly disclose actual or potential conflicts of interest.
- Maintain appropriate professional boundaries and disclose relationships that could create favoritism, misuse of authority, divided loyalty, or harm to DDI.
- Protect confidential information involving DDI, its finances, donors, staff, children, families, partners, and Board discussions.
- Participate meaningfully in fundraising, donor engagement, events, introductions, committee service, or other approved support according to my abilities and circumstances.
- Use personal and professional relationships appropriately to open doors for DDI without making unauthorized promises, requests, or commitments.
- Understand that individual directors act through collective Board authority and may not independently direct staff, authorize expenses, enter contracts, or bind DDI unless specifically authorized.
- Follow DDI's bylaws, policies, Code of Conduct, and the position description applicable to my role.
- Notify the Board Chair promptly if I can no longer fulfill these responsibilities and participate responsibly in any resignation or transition.

Applicant Certification

I certify that the information in this application is accurate to the best of my knowledge. I understand that Board service is voluntary and does not create an employment relationship. If appointed, I accept the responsibilities above and understand that my service is governed by DDI's bylaws and Board actions.

Applicant signature

Date

Printed name

Proposed/appointed role

9. Board Action (DDI Use Only)

☐ Approved ☐ Not approved ☐ Deferred ☐ Additional discussion needed

Board action date

Effective date

Term start date

Term ending date

Officer position, if any

Committee assignment(s)

Board Chair signature

Date

Secretary attestation

Date

Official term dates and appointment details must be consistent with DDI's bylaws and recorded Board action.